

LINWOOD COMMON COUNCIL

CAUCUS AGENDA

August 14, 2019

6:00 P.M.

**NOTICE OF THIS MEETING HAS BEEN PUBLISHED
IN ACCORDANCE WITH THE REQUIREMENTS OF
THE OPEN PUBLIC MEETINGS ACT.**

1. Roll Call Mayor DePamphilis ___ Mrs. Byrnes _____ Mrs. DeDomenicis _____
 Mr. Ford _____ Mr. Gordon _____ Mr. Heun _____
 Mr. Matik _____ Mr. Paolone _____

 Professionals: Mr. Youngblood ___ Mr. Polistina _____ Mrs. Napoli _____
2. Approval of Minutes Without Formal Reading
3. Mayor's Report
4. Councilwoman Byrnes
 - A. Neighborhood Services
5. Councilwoman DeDomenicis
 - A. Public Works
6. Councilman Ford
 - A. Planning & Development
 1. Resolution approving temporary signage for the Family Promise of Atlantic County
7. Councilman Gordon
 - A. Engineering
 1. Resolution approving Change Order No. 1 – Final with Arawak Paving for 2018 Road Program
8. Councilman Heun
 - A. Public Safety
 1. Resolution authorizing the hiring of Colleen Erbele and Cynthia Feldman as Substitute Crossing Guards
9. Councilman Matik
 - A. Revenue & Finance
 1. Resolution authorizing the refund of a tax overpayment for 308 Frances Avenue
 2. Resolution certifying review of the annual audit
 3. Resolution authorizing the refund of traffic control funds to Communication Construction Group, LLC
 4. Resolution authorizing the refund of a tax overpayment and cancellation of 2019 taxes due to tax exempt status for 10 W. Marvin Avenue
10. Council President Paolone
 - A. Administration
 1. Resolutions authorizing Raffle Licenses to St. Josephs Church
 2. Resolution authorizing the hiring of Jeffrey Jackson as the Administrative Assistant to the Tax Collector/Sewer Administrator
 3. Public Hearing
 4. Resolutions awarding a new Club Liquor License to the Linwood Country Club and authorizing the issuance of same
11. Mr. Youngblood

**LINWOOD COMMON COUNCIL
AGENDA OF REGULAR MEETING
August 14, 2019**

CALL TO ORDER

**NOTICE OF THIS MEETING HAS BEEN
PUBLISHED IN ACCORDANCE WITH THE
REQUIREMENTS OF THE OPEN PUBLIC MEETINGS ACT.**

FLAG SALUTE: Councilwoman Stacy DeDomenicis

ROLL CALL

APPROVAL OF MINUTES WITHOUT FORMAL READING

PUBLIC HEARING

On the issuance of a Club Liquor License to the Linwood Country Club, Inc.

RESOLUTIONS

- 124-2019** A Resolution awarding a new Club Liquor License to the Linwood Country Club, Inc., using the Historical Method, in the City of Linwood
- 125-2019** A Resolution authorizing the issuance of a Club Liquor License in the City of Linwood to the Linwood Country Club, Inc.

RESOLUTIONS WITHIN CONSENT AGENDA

All matters listed under item, **Consent Agenda**, are considered to be routine by City Council, and will be enacted by one motion in the form listed. Any items requiring expenditure are supported by a Certification of Availability of Funds and any item requiring discussion will be removed from the Consent Agenda and discussed separately. All Consent Agenda items will be reflected in full in the minutes.

- 122-2019** A Resolution authorizing the refund of a property tax overpayment for Block 5 Lot 3 located at 308 W. Frances Avenue in the City of Linwood
- 123-2019** A Resolution approving Change Order No. 1-Final with Arawak Paving Company, Inc. with regard to the 2018 Road Program in the City of Linwood
- 126-2019** A Resolution approving temporary signage for the Family Promise of Atlantic County
- 127-2019** A Resolution certifying the review of the annual Audit by the Governing Body
- 128-2019** A Resolution authorizing the issuance of a Raffle License, #2019-23, to St. Josephs Church
- 129-2019** A Resolution authorizing the issuance of a Raffle License, #2019-24, to St. Josephs Church
- 130-2019** A Resolution authorizing the hiring of Colleen Erbele and Cynthia Feldman as Substitute School Crossing Guards for the City of Linwood
- 131-2019** A Resolution authorizing the refund of Traffic Control Funds to Communication Construction Group, LLC
- 132-2019** A Resolution authorizing the hiring of Jeffrey Jackson as an Administrative Assistant to the Tax Collector/Sewer Administrator for the City of Linwood
- 133-2019** A Resolution authorizing the refund of a tax overpayment and the cancellation of 2019 taxes due to tax exempt status for Block 177 Lot 7.02 located at 10 W. Marvin Avenue in the City of Linwood

Linwood Common Council
Agenda of Regular Meeting
8/14/2019
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APPROVAL OF BILL LIST:

MEETING OPEN TO THE PUBLIC

FINAL REMARKS BY MAYOR AND COUNCIL

ADJOURNMENT

RESOLUTION No.124, 2019

A RESOLUTION AWARDING A NEW CLUB LIQUOR LICENSE TO THE LINWOOD COUNTRY CLUB, INC., USING THE HISTORICAL METHOD, IN THE CITY OF LINWOOD

WHEREAS, The City of Linwood adopted Ordinance 10, 2019, which amended the Linwood Alcoholic Beverages Ordinance and created two Club Liquor Licenses in the City of Linwood, on May 8, 2019; and

WHEREAS, the City of Linwood adopted Resolution No. 116, 2019 on June 26, 2019, whereby it declared its intent to issue one Club Liquor License, using the Historical Method, and to accept applications therefore from all interested parties in accordance with NJSA 33:1-19.1 and 19.2; and

WHEREAS, the City of Linwood published two notices in a local newspaper to advise the public of the City's intention to issue one new Club Liquor License and to accept applications therefore; and

WHEREAS, the City of Linwood received one application for the Club License from the Linwood Country Club, Inc.; and

WHEREAS, the Common Council of the City of Linwood has determined that the applicant is qualified to hold an interest in a club license under the standards set forth in the Alcoholic Beverage Control Act, the Rules and Regulations promulgated thereunder, and any applicable municipal ABC Ordinances and that the applicant has submitted a completed 12-page application for a club license and additional documentation to establish applicant is a "club" complying with the membership, clubhouse and other requirements of N.J.A.C.13:2-8.1 et seq.; and

WHEREAS, the City of Linwood has determined that the applicant meets all required qualifications, including but not limited to being a non-profit corporation of the State of New Jersey that has been in existence as a Club with sixty or more members for more than three consecutive years, to support the award of the new Club License to the Linwood Country Club, Inc.; and

WHEREAS, the City of Linwood held a public hearing on the issuance of the Club Liquor License to the Linwood Country Club, Inc., on August 14, 2019 at the regularly scheduled Linwood Council meeting, at which time no reasonable substantive objections were made with regard to the award of the Club License to the Linwood Country Club, Inc.:

NOW, THEREFORE BE IT RESOLVED, by the Common Council of the City of Linwood that it hereby awards the new Club Liquor License to the Linwood Country Club, Inc.

I, Leigh Ann Napoli, RMC, Municipal Clerk of the City of Linwood, do hereby certify that the foregoing resolution was duly adopted at a Regular Meeting of the City Council of Linwood, held this 14th day of August, 2019.

IN WITNESS WHEREOF, I have hereunto set my hand and official seal this 14th day of August, 2019.

LEIGH ANN NAPOLI, RMC, MUNICIPAL CLERK

RICHARD L. DEPAMPHILIS, III, MAYOR

APPROVED: _____

RESOLUTION NO. 125, 2019

A RESOLUTION AUTHORIZING THE ISSUANCE OF A CLUB LIQUOR LICENSE
IN THE CITY OF LINWOOD TO LINWOOD COUNTRY CLUB, INC.

WHEREAS, Linwood Country Club, Inc. has submitted an application for a new Club Liquor License in the City of Linwood and was recognized as the qualified bidder and awarded the Club Liquor License by Resolution No. 124 of 2019; and

WHEREAS, Linwood Country Club, Inc. has completed a Liquor License Application Form as prescribed by the State of New Jersey as well as an Applicant Disclosure Form provided through the Linwood Police Department; and

WHEREAS, the Linwood Police Department has completed a background check and has concluded that all information supplied in the Applicant Disclosure Form and Supplemental Applicant Disclosure Form is true and accurate; and

WHEREAS, the Linwood Police Department has concluded that there are no facts, history or basis which would preclude the issuance of a Club Liquor License to Linwood Country Club, Inc.; and

WHEREAS, the Linwood Country Club, Inc. is qualified to receive a Club Liquor License according to all standards established by the Alcoholic Beverage Control Act and regulations promulgated thereunder, as well as any relevant local ordinances or Division of Alcoholic Beverage Control conditions; and

WHEREAS, the City Clerk has confirmed receipt of all funds due to the State of New Jersey and to the City of Linwood with regard to the issuance of this Club License:

NOW, THEREFORE, BE IT RESOLVED, by the Common Council of the City of Linwood that the City Clerk be and is hereby directed to request the State of New Jersey, Division of Alcoholic Beverage Control to issue a Club Liquor License to Linwood Country Club, Inc. effective August 15, 2019.

I, Leigh Ann Napoli, RMC, Municipal Clerk of the City of Linwood, do hereby certify that the foregoing resolution was duly adopted at a Regular Meeting of the City Council of Linwood, held this 14th day of August, 2019.

IN WITNESS WHEREOF, I have hereunto set my hand and official seal this 14th day of August, 2019.

LEIGH ANN NAPOLI, RMC, MUNICIPAL CLERK

RICHARD L. DEPAMPHILIS, III, MAYOR

APPROVED: _____

RESOLUTION No. 122, 2019

A RESOLUTION AUTHORIZING THE REFUND OF A PROPERTY TAX OVERPAYMENT FOR BLOCK 5 LOT 3 LOCATED AT 308 W. FRANCES AVENUE IN THE CITY OF LINWOOD

WHEREAS, Reynolds, Robert Jr. is the owner of Block 5 Lot 3 located at 308 W. Frances Avenue in the taxing district of the City of Linwood; and

WHEREAS, the 2019 1st quarter taxes were paid on 308 W. Frances Avenue by the mortgage company Lereta/Mr. Cooper on January 29, 2019 and also paid by Agents Title Company on January 14, 2019 creating an overpayment by the Mortgage Holder of \$2,095.64; and

WHEREAS, Lereta/Mr. Cooper has requested the refund of the 1st quarter taxes in the amount of \$2,095.64 for the property taxes;

NOW, THEREFORE, BE IT RESOLVED, by the Common Council of the City of Linwood that the Chief Financial Officer of the City of Linwood be and is hereby authorized, empowered and directed to execute and deliver a draft in favor of Mr. Cooper, Lereta, LLC Tax Service, 1123 Parkview Drive, Covina, CA 91724, Attn: Refund Unit, in the amount of \$2,095.64 which is the amount of the reimbursement of taxes to said property owner.

I, Leigh Ann Napoli, RMC, Municipal Clerk of the City of Linwood, do hereby certify that the foregoing resolution was duly adopted at a Regular Meeting of the City Council of Linwood, held this 14th day of August, 2019.

IN WITNESS WHEREOF, I have hereunto set my hand and official seal this 14th day of August, 2019.

LEIGH ANN NAPOLI, RMC, MUNICIPAL CLERK

RICHARD L. DEPAMPHILIS, III, MAYOR

APPROVED: _____



MEMO

DATE: 7/30/19
TO: LINWOOD CITY T/C
FROM: YVETTE HOUSTON/LERETA, LLC TAX SERVICE
RE: REFUND REQUEST/REF # 48107095

DEAR MS. WASHINGTON,

CAN YOU PLEASE ISSUE REFUND FOR THE FOLLOWING PROPERTY?

REYNOLDS JR, ROBERT
308 FRANCES AVE
BLOCK 00005 LOT 00003

PLEASE MAKE THE CHECK PAYABLE TO: MR. COOPER
PLEASE MAIL THE CHECK TO:
LERETA, LLC TAX SERVICE – 1123 PARKVIEW DRIVE, COVINA CA 91724 – ATTN: REFUND UNIT

THANK YOU,

~~IF YOU HAVE ANY QUESTIONS, PLEASE CALL~~

YVETTE HOUSTON, CUSTOMER CARE REP
LERETA, LLC
PHONE # 1888 534 5283 EXT 1417
FAX # 626 543 1826
EMAIL: YHOUSTON@LERETA.COM

LERETA, LLC TAX SERVICE/1123 5 PARKVIEW DR/COVINA CA 91724

BLQ: 5. 3.
Owner Name: REYNOLDS, ROBERT JR.

Tax Year: 2019 to 2019
Property Location: 308 W FRANCES AVE

Tax Year: 2019	Qtr 1	Qtr 2	Qtr 3	Qtr 4	Total
Original Billed:	2,095.64	2,095.63	2,191.73	2,191.72	8,574.72
Other Bill Adj:	0.00	274.56-	0.00	0.00	274.56-
Total Billed:	2,095.64	1,821.07	2,191.73	2,191.72	8,300.16
Payments:	4,191.28	1,821.07	0.00	0.00	6,012.35
Balance:	2,095.64-	0.00	2,191.73	2,191.72	2,287.81

Date	Qtr	Type	Code	Check No	Mthd	Reference	Batch Id	Principal	Interest	2019 Prin Balance
								8,574.72		8,574.72
01/14/19	1	Payment	001	1012183	CK	9676	3 T1 1-14	2,095.64	0.00	6,479.08
		Description Original Billed								
		AGENTS TITLE LLC								
01/29/19	1	Payment	001	223939	CK	9744	6 LERETA	2,095.64	0.00	4,383.44
		LERETA / MR. COOPER								
03/25/19	2	Adjustment	HB			9927	52 IMPORT	274.56-	0.00	4,108.88
		Homestead Credit								
04/25/19	2	Payment	001	269990	CK	10004	7 LERETA	1,821.07	0.00	2,287.81
		LERETA/MR COOPER								

Total Principal Balance for Tax Years in Range: 2,287.81

RESOLUTION No. 123, 2019

A RESOLUTION APPROVING CHANGE ORDER NO. 1-FINAL WITH ARAWAK PAVING COMPANY, INC. WITH REGARD TO THE 2018 ROAD PROGRAM IN THE CITY OF LINWOOD

WHEREAS, Change Order No. 1-Final with Arawak Paving Company, Inc. with regard to the 2018 Road Program has been submitted for review and approval; and

WHEREAS, recommendations have been made to authorize the Change Order which will result in an increase of the total contract price in the amount of \$17,987.21 in accordance with the attached Change Order incorporated herein and made part hereof;

NOW, THEREFORE, BE IT RESOLVED, by the Common Council of the City of Linwood that Change Order No. 1-Final with Arawak Paving Company, Inc. regarding the 2018 Road Program be and is hereby authorized and approved;

BE IT FURTHER RESOLVED, by the Common Council of the City of Linwood that the Mayor be and is hereby authorized and directed to execute Change Order No. 1-Final with regard to the above referenced project.

BE IT FURTHER RESOLVED, that this Resolution is contingent upon a Certification of Availability of Funds from the Chief Financial Officer of the City of Linwood.

I, Leigh Ann Napoli, RMC, Municipal Clerk of the City of Linwood, do hereby certify that the foregoing resolution was duly adopted at a Regular Meeting of the City Council of Linwood, held this 14th day of August, 2019.

IN WITNESS WHEREOF, I have hereunto set my hand and official seal this 14th day of August, 2019.

LEIGH ANN NAPOLI, RMC, MUNICIPAL CLERK

RICHARD L. DEPAMPHILIS, III, MAYOR

APPROVED: _____

Memo

To: Mayor and Members of Council
From: Anthony Strazzeri, CFO
CC: Leigh Ann Napoli, RMC, CMR, MPA, City Clerk
Date: 08-06-19
Re: Availability of Funds-2018 Road Program Change Order #1

Pursuant to 40A: 4-57, I hereby certify that sufficient funds in the amount of \$17,987.21 are available under Capital Ordinance 9-2018A Improvements to Roads. Funds will be encumbered to Arawak Paving Co., Inc. 7503 Weymouth Road Hammonton, NJ 08037.

CONTRACT CHANGE ORDER

CHANGE ORDER NO. 1 - Final

DATE July 30, 2019

CONTRACT NO. 19

PROJECT DESCRIPTION 2018 Road Program City of Linwood

CONTRACT DATE October 23, 2018


CONTRACTOR Arawak Paving Company, Inc.

REASON FOR CHANGE ORDER: Adjusted Quantities

<u>CONTRACT ITEM NO.</u>	<u>QUANTITY</u>	<u>DESCRIPTION</u>	<u>UNIT PRICE</u>	<u>EXTENSION</u>		
				Additions	Deletions	
4	953 LF	Sawcutting	\$.01		\$9.53	
6	950 SY	Dense Graded Aggregate	\$.01		\$9.50	
7	98.05 Ton	HMA 12.5 M64 Surface Course	\$75.50	\$7,402.78		
8	100 Ton	HMA 12.5 M64 Leveling Course	\$.01		\$1.00	
9	150 Ton	HMA 19M64 Base Course	\$.01		\$1.50	
10	13.6 SY	Asphalt Driveway Reconstruction	\$50.00	\$680.00		
12	78 LF	15" HDPE Storm Sewer	\$105.00	\$8,190.00		
13	1.5 SY	Accessible Ramp, Concrete Sidewalk	\$50.00		\$75.00	
16	14 SY	Concrete Sidewalk	\$110.00		\$1,540.00	
17	9 LF	Concrete Vertical Curb	\$80.00	\$720.00		
18	12 SY	Concrete Driveway Apron	\$165.00	\$1,980.00		
19	4 Unit	Reset Manhole Casting	\$.01		\$.04	
22	57 SF	Traffic Markings, Thermoplastic	\$5.00		\$285.00	
23	117 SF	Topsoil, Fertilizer & Seed	\$8.00	\$936.00		
				Subtotal	\$19,908.78	\$1,921.57
				Total	\$17,987.21	

ACCEPTED:

CONTRACT AMOUNT \$ 334,900.00

 7/31/2019
 CONTRACTOR DATE
 Arawak Paving Co., Inc.
 Anna E. Rivera

PREVIOUS CHANGE ORDERS \$ 0.00

APPROVAL RECOMMENDED:

THIS CHANGE ORDER No. 1- Final \$ \$17,987.21

 8/6/19
 POLISTINA & ASSOCIATES DATE

TOTAL CHANGE ORDERS TO DATE \$ \$17,987.21

APPROVED:

OWNER DATE

NOTE: All work under this Change Order to be done under applicable provisions of the contract. Change Order not valid unless properly authorized and approved.

RESOLUTION No. 126, 2019

A RESOLUTION APPROVING TEMPORARY SIGNAGE FOR THE FAMILY PROMISE OF ATLANTIC COUNTY

WHEREAS, the Family Promise of Atlantic County has requested permission for one temporary sign, measuring 3'x 5', advertising their upcoming walk for September 28, 2019 on the bike path; and

WHEREAS, the temporary sign is requested to be installed on the bike path at the entrance to All Wars Memorial Park in the City of Linwood; and

WHEREAS, temporary signage needs approval by City Council; and

WHEREAS, the Common Council is desirous of approving said request;

NOW, THEREFORE, BE IT RESOLVED, by the Common Council of the City of Linwood, that permission for the placement of one temporary sign, measuring 3'x 5', advertising their upcoming event is hereby granted to the Family Promise of Atlantic County based on the following conditions;

- 1.) Sign shall not be internally illuminated or electrically activated.
- 2.) Sign shall not be in the public Right-of-Way.
- 3.) Sign shall not block any site triangle for access and egress points of travel.

BE IT FURTHER RESOLVED, that the sign shall be permitted for a period of forty-three days beginning on August 15, 2019 and ending on September 28, 2019.

I, Leigh Ann Napoli, RMC, Municipal Clerk of the City of Linwood, do hereby certify that the foregoing resolution was duly adopted at a Regular Meeting of the City Council of Linwood, held this 14th day of August, 2019.

IN WITNESS WHEREOF, I have hereunto set my hand and official seal this 14th day of August, 2019.

LEIGH ANN NAPOLI, RMC, MUNICIPAL CLERK

RICHARD L. DEPAMPHILIS, III, MAYOR

APPROVED: _____



Presents

Hike for Hope

Walking to end homelessness

Saturday September 28, 2019

**Registration 9AM Starts 9:30AM
Woodstock & Bikepath Linwood**

RESOLUTION No. 127, 2019

A RESOLUTION CERTIFYING THE REVIEW OF THE ANNUAL AUDIT BY THE
GOVERNING BODY

WHEREAS, N.J.S.A.40A:5-4 requires the governing body of every local unit to have made an annual audit of its books, accounts and financial transactions; and

WHEREAS, the Annual Report of Audit for the year 2018 has been filed by a Registered Municipal Accountant with the Municipal Clerk pursuant to N.J.S.A. 40A:5-6, and a copy has been received by each member of the governing body; and

WHEREAS, R.S. 52:27BB-34 authorizes the Local Finance Board of the State of New Jersey to prescribe reports pertaining to the local fiscal affairs; and

WHEREAS, the Local Finance Board has promulgated N.J.A.C. 5:30-6.5, a regulation requiring that the governing body of each municipality shall, by resolution, certify to the Local Finance Board of the State of New Jersey that all members of the governing body have reviewed, as a minimum, the sections of the annual audit entitled "Comments and Recommendations"; and

WHEREAS, the members of the governing body have personally reviewed, as a minimum, the Annual Report of Audit, and specifically the sections of the Annual Audit entitled "Comments and Recommendations," as evidenced by the group affidavit form of the governing body attached hereto; and

WHEREAS, such resolution of certification shall be adopted by the governing body no later than forty-five days after the receipt of the annual audit, pursuant to N.J.A.C. 5:30-6.5; and

WHEREAS, all members of the governing body have received and have familiarized themselves with, at least, the minimum requirements of the Local Finance Board of the State of New Jersey, as stated aforesaid and have subscribed to the affidavit, as provided by the Local Finance Board; and

WHEREAS, failure to comply with the regulations of the Local Finance Board of the State of New Jersey may subject the members of the governing body to the penalty provisions of R.S. 52:27BB-52, to wit:

R.S. 52:27BB-52 - "A local officer or member of the local governing body who, after a date fixed for compliance, fails or refuses to obey an order of the Director (Director of Local Government Services) under the provisions of this Article, shall be guilty of a misdemeanor and, upon

conviction, may be fined not more than One Thousand Dollars (\$1,000.00) or imprisoned for not more than one year, or both, in addition shall forfeit his office."

NOW, THEREFORE BE IT RESOLVED, that the Common Council of the City of Linwood hereby states that it has complied with N.J.A.C. 5:30-6.5 and does hereby submit a certified copy of this resolution and the required affidavit to said Board to show evidence of said compliance.

I, Leigh Ann Napoli, RMC, Municipal Clerk of the City of Linwood, do hereby certify that the foregoing resolution was duly adopted at a Regular Meeting of the City Council of Linwood, held this 14th day of August, 2019.

IN WITNESS WHEREOF, I have hereunto set my hand and official seal this 14th day of August, 2019.

LEIGH ANN NAPOLI, RMC, MUNICIPAL CLERK

RICHARD L. DEPAMPHILIS, III, MAYOR

APPROVED: _____

RESOLUTION No. 128, 2019

A RESOLUTION AUTHORIZING THE ISSUANCE OF A RAFFLE LICENSE, #2019-23,
TO ST JOSEPHS CHURCH

WHEREAS, St Josephs Church has applied for a Raffle License, to conduct games on September 6, 2019; and

WHEREAS, St Josephs Church has fulfilled all of the requirements and met all qualifications for such a license, including but not limited to obtaining a Registration Identification Number, that number being 458-1-18622;

NOW, THEREFORE, BE IT RESOLVED, by the Common Council of the City of Linwood that a Raffle License be issued to St Josephs Church and that the Clerk be authorized to sign any documentation deemed necessary or useful.

I, Leigh Ann Napoli, RMC, Municipal Clerk of the City of Linwood, do hereby certify that the foregoing resolution was duly adopted at a Regular Meeting of the City Council of Linwood, held this 14th day of August, 2019.

IN WITNESS WHEREOF, I have hereunto set my hand and official seal this 14th day of August, 2019.

LEIGH ANN NAPOLI, RMC, MUNICIPAL CLERK

RICHARD L. DEPAMPHILIS, III, MAYOR

APPROVED: _____



New Jersey Office of the Attorney General

Division of Consumer Affairs

Legalized Games of Chance Control Commission

124 Halsey Street, 6th Floor, P.O. Box 46000

Newark, New Jersey 07101

(973) 273-8000

Application for a Raffle License

Application No. RA 2019-23

Identification No. 458-1-18622

Submit four (4) copies of this application to the Municipal Clerk's office in the municipality where the games will be conducted.

Please print clearly.

Name of municipality: Linwood

Part A - General

1. Name of applying organization: Saint Joseph Church

2a. Street address of headquarters: 606 Shore Road, Somers Point, NJ 08244

b. Mailing address (if different):

3. A license is requested to conduct raffles of the kind stated on the date, or on each of the dates, and during the hours listed (use a separate application for each type of raffle).

Date	Hours	Date	Hours
<u>Sept. 6th, 2019</u>	<u>5-9pm</u>	_____	_____
<u>on-premise 50/50</u>	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

4a. Address of place where raffles will be played: Linwood Country Club
500 Shore Road, Linwood, NJ 08221

b. Does the applicant own the premises or regularly occupy them for its general purposes? Yes No

5. If raffles equipment is to be rented, attach a statement by the raffles equipment lessor to this application on Form 13.

Part B - Schedule of Expenses

The items of expense intended to be incurred or paid in connection with the games listed in this application, the names and addresses of the persons to whom each item is to be paid, and the purpose for which each item is to be paid, are:

Item of Expense	Name and address of supplier	Purpose
<u>Licenses</u>	<u>State of NJ and City of Linwood</u>	<u>Licenses</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Part C - Schedule of Purposes

1. The specific purpose(s) to which the entire net proceeds of the games listed in this application are to be devoted, and the manner in which they are to be so devoted, are:

Saint Joseph Regional School Operations

2. If any part of the net proceeds are to be devoted to a purpose allowed by the Raffles Licensing Law by turning the same over to another organization which is exclusively devoted to such purposes, secure the signature of its president or other executive officer to the following certificate:

"It is hereby certified that _____
Name of organization

will accept from the licensee any part of the net proceeds of the games listed in this application to be turned over to it."

Date: _____

Signature: _____

Part D - Schedule of Prizes

A description of all prizes to be offered and given in all of the games listed in this application is as follows. For merchandise, describe the article and state the retail value; if prizes are to be donated, indicate that fact and estimate as accurately as possible the information requested below.

Description of Prize	Donated (Yes or No)	Retail value
5/50	<input type="checkbox"/> Yes <input type="checkbox"/> No	_____
_____	<input type="checkbox"/> Yes <input type="checkbox"/> No	_____
_____	<input type="checkbox"/> Yes <input type="checkbox"/> No	_____
_____	<input type="checkbox"/> Yes <input type="checkbox"/> No	_____
_____	<input type="checkbox"/> Yes <input type="checkbox"/> No	_____
_____	<input type="checkbox"/> Yes <input type="checkbox"/> No	_____
_____	<input type="checkbox"/> Yes <input type="checkbox"/> No	_____
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_____	<input type="checkbox"/> Yes <input type="checkbox"/> No	_____
_____	<input type="checkbox"/> Yes <input type="checkbox"/> No	_____
_____	<input type="checkbox"/> Yes <input type="checkbox"/> No	_____
_____	<input type="checkbox"/> Yes <input type="checkbox"/> No	_____

Part I - Statement of Applicant and member(s) in charge

State of New Jersey } ss.
County of Atlantic

We do hereby each make the following statement, under oath, with respect to the foregoing application:

1. The applicant (is) (is not) limited in its activities to the furtherance of one or more authorized purposes as defined in the Raffles Licensing Law.
2. Prior to the issuance of any license to it to conduct games of chance, the applicant was actively engaged in serving one or more "authorized purposes."
3. The applicant has received and used, and in good faith expects to continue to receive and use, to further one or more authorized purposes, funds from sources other than games of chance.
4. The conduct of the games on the occasion or occasions for which this application is made will be to raise and devote the entire net proceeds to the authorized purpose described in the application.
5. For each occasion for which a license is sought, one or more of the members listed who are familiar with the Raffles Licensing Law and the Rules and Regulations, will be in full charge of, and primarily responsible for, the conduct of the games.
6. No commission, salary, compensation, reward or recompense will be paid to any person for holding, operating or conducting or assisting in the holding, operation or conducting, of the games, except to bookkeepers or accountants for professional services not exceeding the amounts fixed by the Schedule of Fees, as well as the compensation for the Licensed Compensated Workers pursuant to N.J.A.C. 13:47-6A. No prize may be offered and given in cash, except as otherwise provided by the Raffles Licensing Law (N.J.S.A. 5:8-50 et seq.). If a cash prize under certain circumstances is permitted by the law, the amount of the cash prize may not exceed the limits prescribed by the Raffles Licensing Law.
7. All statements in the foregoing application are true.

Sworn and subscribed to before me this

6th day of August, 2019.

Notary Public (Print name)

Signature of Notary Public

KIMBLE L. BASSFORD
NOTARY PUBLIC OF NEW JERSEY
My Commission Expires May 10, 2021

AFFIX SEAL HERE

Signature of Officer and Title

Signature of Member-in-Charge

Signature of Member-in-Charge

Signature of Member-in-Charge

Signature of Member-in-Charge

If more space is needed in any section of this application, insert extra sheets of paper.

Applicant's registration slip from the *Legalized Games of Chance Control Commission* must be presented to the Municipal Clerk with this application.

Pursuant to N.J.S.A. 5:8-6, a Legalized Games of Chance Control Commission Registration is hereby issued to:

Effective date: 05/16/2018

Expiration date: 05/16/2020

Registration identification: 458-1-18622

St Josephs Church
606 SHORE RD
SOMERS POINT, NJ 08244



New Jersey Office of the Attorney General
Division of Consumer Affairs
Legalized Games of Chance Control Commission
Registration

Neither registration nor the assignment of an identification number shall entitle any organization to hold, operate or conduct, or assist in the holding, operating or conducting of, any game or games of chance without the approval of the issuing authority of the municipality in which the game or games are to be held, operated or conducted.

Name of organization on application and license must be the same as it appears on this registration. This Registration Certificate may only be utilized by the above-named organization.

Mail to: ST JOSEPHS CHURCH
606 SHORE RD
SOMERS POINT, NJ 08244
Attn:

Edward F. Barrett, Secretary
Legalized Games of Chance Control Commission

RESOLUTION No. 129, 2019

A RESOLUTION AUTHORIZING THE ISSUANCE OF A RAFFLE LICENSE, #2019-24,
TO ST JOSEPHS CHURCH

WHEREAS, St Josephs Church has applied for a Raffle License, to conduct games on September 6, 2019; and

WHEREAS, St Josephs Church has fulfilled all of the requirements and met all qualifications for such a license, including but not limited to obtaining a Registration Identification Number, that number being 458-1-18622;

NOW, THEREFORE, BE IT RESOLVED, by the Common Council of the City of Linwood that a Raffle License be issued to St Josephs Church and that the Clerk be authorized to sign any documentation deemed necessary or useful.

I, Leigh Ann Napoli, RMC, Municipal Clerk of the City of Linwood, do hereby certify that the foregoing resolution was duly adopted at a Regular Meeting of the City Council of Linwood, held this 14th day of August, 2019.

IN WITNESS WHEREOF, I have hereunto set my hand and official seal this 14th day of August, 2019.

LEIGH ANN NAPOLI, RMC, MUNICIPAL CLERK

RICHARD L. DEPAMPHILIS, III, MAYOR

APPROVED: _____



New Jersey Office of the Attorney General
 Division of Consumer Affairs
 Legalized Games of Chance Control Commission
 124 Halsey Street, 6th Floor, P.O. Box 46000
 Newark, New Jersey 07101
 (973) 273-8000

Application No. RA 2019-24
 Identification No. 458-1-18622

Application for a Raffle License

Submit four (4) copies of this application to the Municipal Clerk's office in the municipality where the games will be conducted.

Please print clearly.

Name of municipality: Linwood

Part A - General

- 1. Name of applying organization: Saint Joseph Church
- 2a. Street address of headquarters: 606 Shore Road, Somers Point, NJ 08244
- b. Mailing address (if different): _____

3. A license is requested to conduct raffles of the kind stated on the date, or on each of the dates, and during the hours listed (use a separate application for each type of raffle).

Date	Hours	Date	Hours
<u>Sept. 6, 2019</u>	<u>5-9pm</u>	_____	_____
<u>merchandise raffle</u>	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

- 4a. Address of place where raffles will be played: Linwood Country Club
500 Shore Road, Linwood, NJ 08221
- b. Does the applicant own the premises or regularly occupy them for its general purposes? Yes No
- 5. If raffles equipment is to be rented, attach a statement by the raffles equipment lessor to this application on Form 13.

Part B - Schedule of Expenses

The items of expense intended to be incurred or paid in connection with the games listed in this application, the names and addresses of the persons to whom each item is to be paid, and the purpose for which each item is to be paid, are:

Item of Expense	Name and address of supplier	Purpose
<u>Licenses</u>	<u>State of NJ and City of Linwood</u>	<u>Licenses</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Part I - Statement of Applicant and member(s) in charge

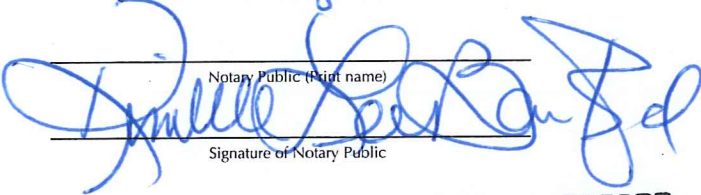
State of New Jersey } ss.
County of Atlantic

We do hereby each make the following statement, under oath, with respect to the foregoing application:

1. The applicant (is) (is not) limited in its activities to the furtherance of one or more authorized purposes as defined in the Raffles Licensing Law.
2. Prior to the issuance of any license to it to conduct games of chance, the applicant was actively engaged in serving one or more "authorized purposes."
3. The applicant has received and used, and in good faith expects to continue to receive and use, to further one or more authorized purposes, funds from sources other than games of chance.
4. The conduct of the games on the occasion or occasions for which this application is made will be to raise and devote the entire net proceeds to the authorized purpose described in the application.
5. For each occasion for which a license is sought, one or more of the members listed who are familiar with the Raffles Licensing Law and the Rules and Regulations, will be in full charge of, and primarily responsible for, the conduct of the games.
6. No commission, salary, compensation, reward or recompense will be paid to any person for holding, operating or conducting or assisting in the holding, operation or conducting, of the games, except to bookkeepers or accountants for professional services not exceeding the amounts fixed by the Schedule of Fees, as well as the compensation for the Licensed Compensated Workers pursuant to N.J.A.C. 13:47-6A. No prize may be offered and given in cash, except as otherwise provided by the Raffles Licensing Law (N.J.S.A. 5:8-50 et seq.). If a cash prize under certain circumstances is permitted by the law, the amount of the cash prize may not exceed the limits prescribed by the Raffles Licensing Law.
7. All statements in the foregoing application are true.

Sworn and subscribed to before me this

6TH day of August, 20 19.

 Notary Public (Print name)

 Signature of Notary Public

KIMBLE L. BASSFORD
NOTARY PUBLIC OF NEW JERSEY
My Commission Expires May 10, 2021



 Signature of Officer and Title
Barbara Ridge
 Signature of Member-in-Charge
Jennifer Sheridan
 Signature of Member-in-Charge

 Signature of Member-in-Charge

 Signature of Member-in-Charge

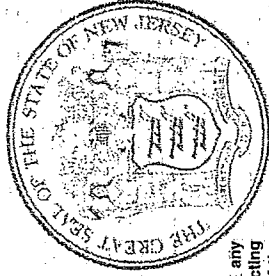
If more space is needed in any section of this application, insert extra sheets of paper.

Applicant's registration slip from the *Legalized Games of Chance Control Commission* must be presented to the Municipal Clerk with this application.

Pursuant to N.J.S.A. 5:8-6, a Legalized Games of Chance Control Commission Registration is hereby issued to:

Effective date: 05/16/2018 Expiration date: 05/16/2020 Registration identification: 458-1-18622

St Josephs Church
606 SHORE RD
SOMERS POINT, NJ 08244



New Jersey Office of the Attorney General
Division of Consumer Affairs
Legalized Games of Chance Control Commission
Registration

Neither registration nor the assignment of an identification number shall entitle any organization to hold, operate or conduct, or assist in the holding, operating or conducting of, any game or games of chance without the approval of the issuing authority of the municipality in which the game or games are to be held, operated or conducted.

Name of organization on application and license must be the same as it appears on this registration.
This Registration Certificate may only be utilized by the above-named organization.

Mail to: ST JOSEPHS CHURCH
606 SHORE RD
SOMERS POINT, NJ 08244
Attn:

A handwritten signature in black ink, appearing to read "Edward F. Barrett".

Edward F. Barrett, Secretary
Legalized Games of Chance Control Commission

RESOLUTION No. 130, 2019

A RESOLUTION AUTHORIZING THE HIRING OF COLLEEN ERBELE AND CYNTHIA FELDMAN AS SUBSTITUTE SCHOOL CROSSING GUARDS FOR THE CITY OF LINWOOD

WHEREAS, vacancies exist in the position of Substitute School Crossing Guard in the City of Linwood; and

WHEREAS, the Common Council of the City of Linwood is desirous of filling the aforesaid vacancies;

NOW, THEREFORE, BE IT RESOLVED, by the Common Council of the City of Linwood, County of Atlantic, that Colleen Erbele and Cynthia Feldman are hereby hired, effective immediately, as Substitute School Crossing Guards at a rate of \$38.71 per diem, in accordance with the Linwood Salary Ordinance and all amendments thereto;

BE IT FURTHER RESOLVED, that this Resolution is contingent upon a satisfactory completed background checks on Colleen Erbele and Cynthia Feldman.

I, Leigh Ann Napoli, RMC, Municipal Clerk of the City of Linwood, do hereby certify that the foregoing resolution was duly adopted at a Regular Meeting of the City Council of Linwood, held this 14th day of August, 2019.

IN WITNESS WHEREOF, I have hereunto set my hand and official seal this 14th day of August, 2019.

LEIGH ANN NAPOLI, RMC, MUNICIPAL CLERK

RICHARD L. DEPAMPHILIS, III, MAYOR

APPROVED: _____

RESOLUTION No. 131, 2019

A RESOLUTION AUTHORIZING THE REFUND OF TRAFFIC CONTROL FUNDS TO
COMMUNICATION CONSTRUCTION GROUP, LLC

WHEREAS, a Traffic Control Fund was established for Communication
Construction Group, LLC for the use of off duty police officers; and

WHEREAS, the job is complete and a balance remains in the amount
of \$470.00; and

WHEREAS, Communication Construction Group, LLC has requested that
said balance be refunded;

NOW, THEREFORE, BE IT RESOLVED, by the Common Council of the City
of Linwood, that the Chief Financial Officer of the City of Linwood be
and hereby is authorized, empowered and directed to issue a check from
the City of Linwood in the amount of \$470.00, to Communication
Construction Group, LLC, 1060 Andrew Drive, Suite 130, West Chester,
PA 19380 with regard to traffic control funds.

I, Leigh Ann Napoli, RMC, Municipal Clerk of the City of Linwood,
do hereby certify that the foregoing resolution was duly adopted at a
Regular Meeting of the City Council of Linwood, held this 14th day of
August, 2019.

IN WITNESS WHEREOF, I have hereunto set my hand and official seal
this 14th day of August, 2019.

LEIGH ANN NAPOLI, RMC, MUNICIPAL CLERK

RICHARD L. DEPAMPHILIS, III, MAYOR

APPROVED: _____

RESOLUTION No. 132, 2019

A RESOLUTION AUTHORIZING THE HIRING OF JEFFREY JACKSON AS AN ADMINISTRATIVE ASSISTANT TO THE TAX COLLECTOR/SEWER ADMINISTRATOR FOR THE CITY OF LINWOOD

WHEREAS, there exists a vacancy in the position of Administrative Assistant to the Tax Collector/Sewer Administrator for the City of Linwood; and

WHEREAS, applications were received and based upon an interview a recommendation has been made to hire Jeffrey Jackson to fill the position;

NOW, THEREFORE, BE IT RESOLVED, by the Common Council of the City of Linwood, Atlantic County, New Jersey that Jeffrey Jackson be and is hereby hired to fill the position of Administrative Assistant to the Tax Collector/Sewer Administrator for the City of Linwood effective August 19, 2019 at an hourly rate of \$16.00 as provided for in the Linwood Salary Ordinance and all amendments thereto.

BE IT FURTHER RESOLVED, said appointment includes a Probationary Period of 90 days from the date of hire per Linwood's Policy and Procedures Employee Manual and all amendments thereto.

I, Leigh Ann Napoli, RMC, Municipal Clerk of the City of Linwood, do hereby certify that the foregoing resolution was duly adopted at a Regular Meeting of the City Council of Linwood, held this 14th day of August, 2019.

IN WITNESS WHEREOF, I have hereunto set my hand and official seal this 14th day of August, 2019.

LEIGH ANN NAPOLI, RMC, MUNICIPAL CLERK

RICHARD L. DEPAMPHILIS, III, MAYOR

APPROVED: _____

RESOLUTION No. 133, 2019

A RESOLUTION AUTHORIZING THE REFUND OF A TAX OVERPAYMENT AND THE CANCELLATION OF 2019 TAXES DUE TO TAX EXEMPT STATUS FOR BLOCK 177 LOT 7.02 LOCATED AT 10 W. MARVIN AVE IN THE CITY OF LINWOOD

WHEREAS, Gordon Lawson is the owner of Block 177 Lot 7.02 located at 10 W. Marvin Ave. in the taxing district of the City of Linwood; and

WHEREAS, Gordon Lawson made application to the Tax Assessor of the City of Linwood for Property tax Exemption due to his 100% Permanently Disabled Veteran status and the Tax Assessor for the City of Linwood granted the exemption for Gordon Lawson effective August 6, 2019, which is the date on which he submitted his application to the Tax Assessor; and

WHEREAS, Gordon Lawson has requested to have the Property Tax Exemption made retroactive for the full year of 2019; and

WHEREAS, Council has the discretion under Linwood Ordinances to refund taxes previously paid for only the calendar year during which the claim was submitted to the City Tax Assessor; and

WHEREAS, City Council is desirous of approving the applicants request to be granted exemption for the full year of 2019 and to refund all taxes paid to date for calendar year 2019 in the amount of \$6,032.29;

NOW, THEREFORE, BE IT RESOLVED, by the Common Council of the City of Linwood that the Chief Financial Officer of the City of Linwood be and is hereby authorized, empowered and directed to execute and deliver a draft in favor of the owner Gordon Lawson, located at 10 W. Marvin Ave., Linwood, NJ 08221, in the amount of \$6,032.29, which is the amount of the overpayment for 2019 taxes, to said property owner.

BE IT FURTHER RESOLVED, by the Common Council of the City of Linwood, that the Tax Collector is hereby authorized, empowered and directed to cancel the 4th quarter 2019 and 1st & 2nd quarter of 2020 taxes for the property known as block 177 lot 7.02 assessed in the name of Gordon Lawson.

I, Leigh Ann Napoli, RMC, Municipal Clerk of the City of Linwood, do hereby certify that the foregoing resolution was duly adopted at a Regular Meeting of the City Council of Linwood, held this 14th day of August, 2019.

IN WITNESS WHEREOF, I have hereunto set my hand and official seal
this 14th day of August, 2019.

LEIGH ANN NAPOLI, RMC, MUNICIPAL CLERK

RICHARD L. DEPAMPHILIS, III, MAYOR

APPROVED: _____